Minidoka County Fire Protection District

1120 21st Street - Heyburn, ID 83336

AGENDA

ALL ITEMS LISTED ON THIS AGENDA ARE POTENTIAL ACTION ITEMS
VOTES MAY BE TAKEN ON ANY ITEM LISTED

August 10, 2023

5:30 P.M.

1. Budget Hearing for 2023-2024

2. Action item - Approve minutes of previous meeting.

3 Action item - Approve paying the bills for July
   a) Action item - Approve total transfer amount.

4. Action item - Approve Treasurers report.

5. Report from Legal Counsel.

6. Action item – Adopt 2023-2024 Budget
   a) Action item – Adopt Assessment Resolution.

7. Action item - Report from Fire Chief.

Minidoka County Fire Protection District
Minutes of Regular Commissioners Meeting

August 10, 2023

CALL TO ORDER AND ROLL CALL: Chairman Harold Mohlman called the meeting of the Minidoka County Fire Protection District to order at 5:30 P.M. in the Heyburn Fire Station. Present were Commissioners Dan Lloyd and Todd Belnap, Fire Chief Brian Moon, Secretary/Treasurer Jan Bywater and Attorney Kent Fletcher.

VISTORS: None

BUDGET HEARING: Chairman Mohlman opened the public hearing on the proposed budget at 5:30 PM. The 2023-2024 proposed budget was reviewed. As no member of the public had appeared to discuss the budget, Chairman Mohlman closed the hearing at 5:35 PM.

MINUTES APPROVED: The minutes of the previous meetings were e-mailed to the Commissioners for their review. Commissioner Belnap made and Commissioner Lloyd seconded a motion to approve the regular meeting minutes as written. The motion carried.

ACCOUNTS PAYABLE: The Commissioners reviewed the accounts payable as presented Secretary/Treasurer Bywater in the amount of $23,637.99 and payroll in the amount of $15,546.07 for a total of $39,184.06. Commissioner Belnap made and Commissioner Lloyd seconded a motion to approve the bills for payment as presented. The motion carried.

TRANSFER OF FUNDS: Commissioner Lloyd made and Commissioner Belnap seconded a motion to approve transferring $39,000.00 to pay July bills. The motion carried.

TREASURER'S REPORT: Secretary/Treasurer Bywater reviewed the financial statements with the Commissioners and noted no significant problems to date. Commissioner Lloyd made and Commissioner Belnap seconded a motion to accept the Treasurer's Report as presented. The motion carried.

ATTORNEY'S REPORT: Attorney Fletcher asked to refer to next item on the agenda.

ADOPT BUDGET: Commissioner Lloyd made and Commissioner Belnap seconded a motion to adopt the 2023-2024 budget as presented. The motion carried.

ADOPT ASSESSMENT RESOLUTION: Commissioner Belnap made and Commissioner Lloyd seconded a motion to adopt the assessment resolution 2023-2024 as presented by Attorney Fletcher. The motion carried.

FIRE CHIEF'S REPORT: Fire Chief Moon stated that he will be meeting with Richard Creason (Architect) on the 16th to prepare plans for a bid to add 3 more bays to the Heyburn station.

ADJOURNMENT: All business being concluded; the meeting was adjourned by Chairman Mohlman at 6:04 P.M.

Chairman

Secretary/Treasurer

MINIDOKA COUNTY FIRE PROTECTION DISTRICT
BUDGET

REVENUES:	FISCAL YEAR ENDING 9/30/2023	FISCAL YEAR ENDING 9/30/2024
Property Tax	**754,049.00**	**788,532.00**
Sales Tax	47,843.00	70,466.00
Interest	30,000.00	30,000.00
Grants & Cost Shares	300,000.00	300,000.00
Miscellaneous	50,000.00	50,000.00
Total Revenues	**$1,181,892.00**	**$1,238,998.00**
EXPENDITURES:		
Administration	1,000.00	1,000.00
Advertising - Public Educatior	5,000.00	5,000.00
Allowances	15,000.00	15,000.00
Automotive	55,000.00	55,000.00
Contingency Fund	50,000.00	50,000.00
Contributions	1,000.00	1,000.00
Crew Meetings	44,000.00	44,000.00
Dues & Subscriptions	10,000.00	10,000.00
Deputy Chief Salary	15,000.00	25,000.00
Employee Medical Expenses	47,000.00	77,000.00
Fire & QRU Calls	81,000.00	81,000.00
Fire Marshall Salary	80,000.00	85,000.00
Fire/EMS School & Training	30,000.00	25,000.00
Full Time Firefighters (2)		110,000.00
Janitorial	5,000.00	5,000.00
Legal Publications	1,000.00	1,000.00
Liability Insurance	30,000.00	33,000.00
Maintenance & Repair	45,000.00	50,000.00
Meals	2,500.00	2,500.00
Payroll Tax	25,000.00	35,500.00
PERSI	18,000.00	30,000.00
Professional Services	24,000.00	26,000.00
Replacement Fund	398,392.00	277,998.00
Secretary Salary	55,000.00	55,000.00
Supplies & Small Tools	75,000.00	75,000.00
Telephone	10,000.00	10,000.00
Utilities	25,000.00	20,000.00
Volunteers Salary	34,000.00	34,000.00
Total Expenditures	**$1,181,892.00**	**$1,238,998.00**

NOTICE OF HEARING ON PROPOSED BUDGET
FOR
MINIDOKA COUNTY FIRE PROTECTION DISTRICT
(Minidoka, Cassia and Blaine Counties)

NOTICE IS GIVEN that the Board of Commissioners of the Minidoka County Fire Protection District (located in Minidoka, Cassia and Blaine Counties), will hold a public hearing on Thursday, August 10, 2023 at 5:30 p.m., in the Heyburn Fire Station at 1120 21st Street, Heyburn, Idaho to consider the proposed budget for the Minidoka County Fire Protection District for the fiscal year 2023-2024 beginning October 1, 2023. The following is a summary comparison of budgeted revenues and expenses for the current and following fiscal years:

REVENUES:	FISCAL YEAR ENDING 9/30/2023	FISCAL YEAR ENDING 9/30/2024
Property Tax	754,049.00	788,532.00
Sales Tax	47,843.00	70,466.00
Interest	30,000.00	30,000.00
Grants & Cost Shares	300,000.00	300,000.00
Miscellaneous	50,000.00	50,000.00
Total Revenues	**$1,181,892.00**	**$1,238,998.00**
EXPENDITURES:		
Administration	1,000.00	1,000.00
Advertising - Public Education	5,000.00	5,000.00
Allowances	15,000.00	15,000.00
Automotive	55,000.00	55,000.00
Contingency Fund	50,000.00	50,000.00
Contributions	1,000.00	1,000.00
Crew Meetings	44,000.00	44,000.00
Dues & Subscriptions	10,000.00	10,000.00
Deputy Fire Chief	15,000.00	25,000.00
Employee Medical Expenses	47,000.00	77,000.00
Fire & QRU Calls	81,000.00	81,000.00
Fire Marshall Salary	80,000.00	85,000.00
Fire/EMS School & Training	30,000.00	25,000.00
Full Time Firefighters (2)		119,000.00
Janitorial	5,000.00	5,000.00
Legal Publications	1,000.00	1,000.00
Liability Insurance	30,000.00	33,000.00
Maintenance & Repair	45,000.00	50,000.00
Meals	2,500.00	2,500.00
Payroll Tax	25,000.00	35,500.00
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Telephone	10,000.00	10,000.00
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Volunteer Salary	34,000.00	34,000.00
Total Expenditures	**$1,181,892.00**	**$1,238,998.00**

A copy of the proposed budget will be available for inspection at the Heyburn Fire Station at 1120 21st Street, Heyburn, Idaho, during regular business hours for ten (10) days prior to the hearing.

Interested persons may attend the hearing to comment on the proposed budget or may submit written comments prior to the hearing.

DATED this 30th day of July, 2023

MINIDOKA COUNTY FIRE PROTECTION DISTRICT

BY: Jan Bywater
Jan Bywater, Secretary/Treasurer

PUBLISH: August 5, 2023

I deserved this in Times News JR

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